

Navajo Dam Domestic Water Consumers & Mutual Sewage Works Cooperative INC.

Meeting brought to order on April 11th by Craig Pilley at 6:04 pm. Location: 55 Rd. 4275. Proof of quorum board members in attendance: Craig Pilley, Nancy Abercrombie, Madeline Henry, Katherine Lewis, and John-Olav Johnsen (via phone) Staff members in attendance: Teresa (Via phone) Jay Fierman, Garnet Akers. Association members in attendance: Bill Eaves, Ana Padilla Guests in Attendance: N/A

Members or Guests addressing the board: Ana Padilla- The reason that she has asked to speak to the board, is to ask the board to review the job description for the plant technicians. Reason being, previous boards did not have a full time plant operator. This board does, Teresa Garcia. That being said Ana feels that it is no longer necessary to have the plant techs present at every meeting.

Ana's Reason #2: It was suggested that Madeline Henry be put on as a permanent secretary. Craig's **Concern #1:** Isn't that sort of a conflict of interest having a secretary that holds a paid position and permanent position **Concern #2:** How do we make sure she won't get fired (by whoever takes over as president & vice president) after Nancy and Craig step down next year?

Ana stated that it is written in the by-laws that no one can be fired without probable cause. Craig asked: What would have to be done *IF* this were to take place? Ana explained that the board would need to get together for an executive meeting and vote on the matter and then make it official at the annual meeting in January. If this happens, then we need to get another board member to fill the 5th position and vote them in at the annual meeting as well. Ana went on to explain that there have been many permanent secretaries throughout the course of the Navajo Dam Water association. Craig said that it was something he was unaware of and this matter will be discussed further.

Bill: Has a concern/question about his bill this month. He has a couple people and one single man living at dam site. According to his bill for the month (03/23) they used 17,000 gallons Of water. He wants to make sure that number is correct. Reason being is that this will only become more of an issue as we are approaching summer months and more people will be at the RV Park, thus equaling more water being used. This led to a very lengthy discussion about getting rid of the main meter at Dam Site RV & Resort and putting a meter in at the sewage lagoon, to count the number of gallons that flow through to the sewage pond. Teresa said this could be done for minimal cost and it's called a flow meter, since solids have to pass through. (This discussion has happened several times before.) Ana Padilla, raised the question of whose responsibility would that flow meter fall too? The general consensus was that the responsibility would fall to Mr. Eaves. Nancy asked Bill how many meters are being subtracted from the Main meter – supposedly there are 9 meters that are subtracted from the main. Bill added as a

comparison, his personal use is 1,500 gal a month. Bill then asked Madeline Henry with a family of 5, how many gallons her family typically uses. Her answer was about 5,000 gallons or more a month. The discussion ended with an agreement that Madeline Henry will speak with Stacy tomorrow 04/12/23, to double check the bill, and gallons used as well as the exact number of meters the accountant subtracts from the main meter. Madeline Henry will follow up with Mr. Eaves once she has all the appropriate information for Mr. Eaves.

ON GOING BUSINESS:

Plant Report: Teresa has submitted the draft for the Consumer Confidence Report (CCR) and got some edits back that she will work on it and resubmit. We do have 1 violation because of January of last year (2022). The violation will be posted at the post office and on the association website. But numbers are great and have been. She is still waiting on quotes for permit renewal, quotes from a subcontractor lab. Teresa also wanted to shout the plant technicians, with the way they're operating the dam they're pulling at a different level from the lake than normal and Jay and Garnet have been on the ball making sure we have clean water 24/7. Once the water settles, they will clean out the wet well and the sediment. Teresa has also spoken with Bill Connors with NMRWA about board training for rural water- he will give us some solid dates for our training once things settle a bit for him. Most likely, somewhere between mid-May or sometime in June. Inventory parts list that was approved last month Teresa got a set of parts instead of just singles, for emergency purposes.

Expense Report: Has been reviewed via e-mail the board has seen the bank statements for the month. **John-Olav Johnsen made a motion to accept the expense reports for the month the motion was seconded by Katherine Lewis. The vote was unanimous.**

Building Update: Slab has been poured for the building. Craig has been trying to contact the people at Eagle to set up a date when we can get the building here and start putting up. Craig will keep everyone abreast of the situation as per the norm once he hears back from Eagle.

New Business:

Letter to Member: The board has sent a letter to Mr. Brambl simply asking for his credentials as a lawyer in either Colorado or New Mexico. As the board has been conversing with Mr. Brambl back and forth for a few months now.

Website Update: (adding forms) Madeline Henry has made a turn on/turn off form for the website, and hard copy forms are available too. This is simply to have a paper trail. So we have

records to look back on when customers want their water on or off for any reason. Craig suggested that the form for turn on/turn off also show the pricing too. Madeline will update the form to show the pricing. Ana Padilla asked, how will the community be notified that this form is available? A notice will be put up at the Post office, a notice will be sent from the association website and a notice will be put on the billing statement. Craig asked for an update for the online bill pay.

Online Bill Pay: Hopefully after the 15th of April we will have the online payment option up and running. Madeline Henry will let the community know when this option is available. By posting at the post office, the association website, also a notice will be put at the bottom of everyone's bill.

Grant Update: The grant writing class that Madeline and Nancy were supposed to attend starting, Thursday March 23rd was cancelled due to lack of participants. The money paid for the class (\$250 total) was of course refunded. Madeline Henry- suggested that we meet, and regroup and research grants that are available to us. We need to get the ball rolling on this ASAP.

Water Leak Procedure and Protocol (?): Several members of the community approached Katherine Lewis during the water leak back in February about Jay being on their property (while looking for leaks). This lead the boards to the decision of having Madeline Henry make an updated contact form for all the residents as several of the contacts were out of date. This form was sent out to all our residents at the beginning of April.

Update Water Application: (Previous owner) N/A

Old Business:

Email Approvals: New email-still in the works. This too will also be handled hopefully after the 15th of April. A notice will go out on everyone's billing statement notifying all our residents of the email change. Madeline Henry will also post a notice of the new email at the post office, KSUT, and the Navajo Dam Water association website.

Motion to adjourn the meeting made by: John- Olav Johnsen and seconded by: Madeline Henry the meeting was adjourned at 7:09pm. The vote to adjourn was unanimous.

The next regular meeting will be held on May 9th at 6pm. Location: 55 Rd.4275