

NAVAJO DAM DOMESTIC WATER CONSUMERS & MSW, COOPERATIVE, INC.

AGENDA OF THE December 12th of 2023

Meeting brought to order by: President Craig Pilley at 4:04 pm. Location: 55 county rd. 4275.

Proof of Quorum, Board members present: Nancy Abercrombie, Madeline Henry, John-Olav Johnsen (Via phone), Shelley Karcher **Staff in attendance: Garnet Akers, Teresa (via phone).** **Association Members Present: Ana Padilla, Pat & Leo Hendricks. Guest in attendance: None**

Association Members or Guests Addressing the board: N/A

Vote on the minutes of the November 14th meeting: Madeline Henry made a motion to accept the minutes of November 14th ,2023. Nancy Abercrombie seconded the motion. The vote to approve was unanimous.

ON GOING BUSINESS:

Plant Update: Plant is running well; Teresa does not have the tank inspection report yet. Quarterly samples will happen in January. They ordered chemicals as mentioned last meeting (11/14/23)

Expense Reports: Craig broke down our expenses and walked everyone through it. Per usual the expense reports look good and are in order. **Nancy Abercrombie made a motion to accept the expense for the month and Shelley Karcher seconded the motion. The vote to approve was unanimous.**

Building Update: The floodplain dept. with the county would not allow Farmington Electric to place the utility pole without us doing an elevation survey & certificate along with installing an equal number of flood vents in our records lock-up building. The elevation survey and certificate were sent to the flood plain office today and Madeline Henry will follow up tomorrow with the flood plain coordinator to see if we have met their expectations and can have the pole set promptly.

NEW BUSINESS:

Vote to Approve Newspaper Payment: For our updated water permit we had to advertise in the local paper per the regulations of the Water Commission. It will be published in the Farmington newspaper on a total of 3 different dates. This came at a cost of \$895.65 In order to have our article published we had to prepay, and Madeline Henry emailed all the board members prior with all the necessary information. **John-Olav Johnsen made a motion to approve the payment for the publication of our water permit. The motion was seconded by Madeline Henry. The vote to approve was unanimous.**

Election: Ana Padilla explained the process and procedures of how the election and ballots are to be done. Correction and suggestions for the ballot were discussed. Craig Pilley brought up that he felt that we need to have a special mailing for the ballots as soon as possible. Also brought up, was that the ballots need to be numbered and those counting the ballots at the annual meeting will have a key themselves with the number of the ballot and how many votes that number ballot is allowed to have. This will and is to remain anonymous. The numbering allows a fair vote, in accordance with the number of meters. **Nancy Abercrombie made a motion to do a special mailing for the ballot and to number the ballots. The motion was seconded by Madeline Henry. The vote to approve was unanimous.**

Contracts for 2024: This section was no longer needed for this meeting. The board members will discuss contracts via email. They will be presented at the next regular meeting on January 9th, 2024.

OLD BUSINESS:

Go Over Bylaws Revisions: Madeline Henry made a copy of all the amendments that the board has previously discussed and wrote out exactly how they will appear/ be worded in the By-Laws. Down to page number, Article, and section. Craig Pilley said this will be taken care of via email between the board members. Copies were given to meeting goers with the understanding that everything listed on that document is subject to change.

Closing comments or questions: Garnet asked if he should turn the expense report for clearing the weeds at #8 rd. 4276 for November or December. Since it happened on the last day of November and checks had already been cut, Craig told Garnet to turn it in for December.

Nancy Abercrombie made a motion to adjourn the meeting and Madeline Henry seconded the vote. The vote to adjourn the meeting was unanimous.

Meeting Adjourned at 4:47 pm

Next regular meeting will be held on January 9th with the annual meeting to follow on the 13th. Location and time to be determined.