

Navajo Dam Domestic Water Consumers & MSW, INC.

Minutes of the Annual meeting held Saturday January 14th, 2023 at 2:00 pm at 7372 US HWY- 64 Blanco NM (BLANCO FIRE STATION)

Meeting brought to order by President Craig Pilley at 2:03pm. Proof of quorum, **Board Members Attending:** Craig Pilley, Nancy Abercrombie (via phone), and Madeline Henry, Kat Lewis, John-Olav Johnsen **Board Members Absent:** **Staff Attending:** Garnet Akers, Jay Fierman, and Teresa Garcia **Staff Absent:** 6 association members present Guest(s): Darren

Other Association Members Attending: Ana Padilla, Ruth Duvall, Amy Akers, Dennis Joaquiun, Barbara

Minutes of the annual meeting of 01/22/2022 were read by Secretary Madeline Henry and reviewed.

A motion was made John-Olav Johnsen to accept the minutes of 01/22/2022 and the motion was seconded by Katherine Lewis. The vote to accept the minutes was unanimous

On Going Business:

Update on the water association- Our year as a board:

Madeline (Madi) Henry has been secretary since July 2022. Craig made note of how much we as a board have cleaned up and straightened out. Things have become a lot more streamlined since we have outsourced all our financial, billing and other monetary concerns to Shane Chance CPA. They have done a terrific job; they have cleaned up so many billing and financial discrepancies. We are so proud and happy to say that we have not had any issues with the billing as of late. If and when we do it is handled promptly, with courtesy & professionalism. The board checked into our water rights, the association had been without water rights for 15 years or more. We have now reestablished our water rights. That being said we will now have water for now and here on into the future for the next 10 years at least. It's now in the states hands, they have approved our water rights. The state will solidify the matter at their next major meeting. All will be complete will by end of the month. Our water plant is running great. There were had so many water violations that had to be taken care of. With the help of Teresa Garcia, Garnet, and Jay (plant technicians) we are now operating with clean water, NO violations! Our sampling is all current and we have not had a bad test in several months. We are in great standing with the state where our water is concerned, now. The plant staff is doing a wonderful job of keeping it that way. The treasury has been outsourced to Shane Chance CPA. The secretary position is purely administrative. We did get our grants, thanks to Ana Padilla. Tanks and buildings, our building is in the process. The board had issues with the auditor from last year. Our yearly audit is now being handled by Lee Baldwin from Albuquerque. Craig informed the attendees that since 1997 we have not had our addresses recorded properly, on a state level. Craig Pilley asked Madeline Henry to explain further since she found this issue. The rural addressing department of San Juan County has been trying for many years to reach someone on the board of NDDWC, with no luck. Finally, back in October of 2022 Madeline contacted Nancy Smith with the rural addressing dept. Nancy Smith has been a great help to Madeline, getting our addresses corrected. This issue affects us in a few different ways: If you have ever tried to order something online

and type in your physical address, and get a message along the lines of “This address does not exist”. This is because our addresses have never been verified with the state. This matter also hinders 911 being able to locate you, pull your location immediately when you call for help. This is a very long process and Madeline and Nancy Smith are working on it.

Ana Padilla- Congratulated the board on how great of a job we’re doing.

Darren- Asked what would happen if we had not corrected our water rights issue. Technically, the state could cut our water off until we got that corrected. The county did say they probably would not leave us without water, but legally they 100% could and not think twice about it. The water in the lake is owned by the Navajo Tribe. They have as much if not more control as the state, so they could have shut off our water supply without our rights. This situation is handled and we have our water rights for the next 10 years or so.

Yearly Audit Update: The board has selected another auditor, Lee Baldwin. He handles Bloomfield, Aztec and many more. He is also cheaper than the auditor from last year. Lee Baldwin is also extremely open. He has shown us and explained every step of the process before sending anything to the state.

Katherine Lewis made a motion to accept that the NDDWC get a new Auditor- Lee Baldwin, the motion was seconded by Ana Padilla. The vote to accept Lee Baldwin as auditor was unanimous.

Building Update: The drawings for the building are turned into the county. The county had a few questions, we have taken care of. Permits should be in place very soon. Craig Pilley said he will start soliciting concrete bids within the next week or so.

Dennis Joaquin: Asked what size building we decided on. Building size is 24 x 35

Ana Padilla: Asked where the building will be placed. It will be moved as close to the first pond in the back of the plant area. We will have a driveway to it but we have to leave access to the rolling doors for the plant technicians.

The building will be a permanent lock up for all of our filling, and at some point in the near future the board will look into putting ALL of our records for the association on an electronic filing system.

New Business:

Amendments: There has been a lot of conflict through the community about the turn on/turn off procedure. Craig looked through old bylaws and found the section that pertains to the turn on/ turns off. This section was NEVER voted to be removed but due to an administrative error it was “left out”. This section has now been voted on to be placed in bylaws once again. (Though it was never voted on to be removed.) As a precaution: we need to have this in place.

Ana Padilla: “Traditionally, the bylaws are accepted by the community and the board, there is a set record, unless something gets amended and taken out. Ana said it was not taken out. Through the years the association’s files have gone from house to house, and garage to garage. Craig Pilley has dug through all the files that he has and he could never find where this “turn on/turn off fee" was ever omitted by vote of the association in the amendments.

Ruth Duval: Asked if this section being discussed is amended in the bylaws they were given upon walking into the annual meeting. **Yes, every amendment made by the board is listed under the amendments section: Listed by article, section and page number. The section in which she is asking can be found in - Article VII, Section 3-9, page 8.**

Ruth Duval: asked how does someone know to come to a water board meeting once they buy property and move in? **John-Olav** said that your realtor should be on the ball enough to know the area and to inform the buyer of the association.

Ana Padilla made a motion to accept the amendments for the bylaws and John-Olav Johnsen seconded the motion. The vote was unanimous to accept the amendments for the bylaws.

Scope Of work for staff:

Since outsourcing our money to the CPA, we now have a new detailed scope of work for the secretary. While at the same time the board asked Teresa Garcia to write up a detailed scope of work for the plant technicians. The board decided that the scopes of work should be in the bylaws. Madeline Henry read the scope of work for the plants technicians aloud.

Katherine Lewis made a motion to accept the scope of work for the plant technicians and the secretary, also to have the scope of work listed in the bylaws. The motion was seconded by John-Olav Johnsen. The vote to accept the scope of work for Plant tech, and secretary and to make this an amendment in the bylaws was unanimous.

Yearly budget: The board passed around copies of the budget for the year to all the attendees. Craig asked if anyone had any questions or concerns about the budget. There were none.

Ruth: Asked as far as water sales are concerned are residents pleased or otherwise? Craig’s response- The board has not received any complaints as of late. Craig related that there was an individual that attempted to rip the coin op off the building. We are not required by law to have the coin op in place, but we do it as a courtesy. It is a community service. **Darren** - asked How many people are on this system? **Jay said we have 206 meters total.**

Salary & Cost of living percentages (Madi, Garnet, Jay): 4.5% cost of living increase. Craig asked if anyone was opposed to the percentage for our plant technicians and the secretary. There were no questions, concerns or comments to the positive or negative.

John-Olav Johnsen made a motion to accept the salaries and the yearly budget. 4.5% the motion was seconded by Jay Feirman. The Vote to accept the salary/ 4.5% was unanimous.

Website Proposal: The board has had so many issues with publication platforms. Having a website will replace posting to Next door Neighbor. Publication- On the association website, the post office and KSUT radio station website. The cost of the website is roughly about \$400.00 a year to maintain. The possibility of adding a feature in which people can be part of the meeting via skype (or some other video chat app) was briefly discussed.

The attendees said that “It’s about time”

Motion to accept the association getting a website was made by Katherine Lewis and John-Olav Johnsen seconded the motion. The vote to accept getting a website was unanimous.

Possibly moving the day of the regular meeting (Saturday/Tuesday) Elections are coming up next year. The goal is trying to get more people to come and possibly run for those positions. John-Olav Johnsen added that it would be much more convenient for many out of towners. Katherine Lewis concurred with John-Olav. Garnet was the only opposing vote - said he wouldn't be able to attend the meetings as easily/ or as regularly.

Ana Padilla: This issue is pretty much non-existent due to the fact that there is a rotating schedule with the plant techs. So for instance if it's Jay on duty then he'll be at the meeting and can fill Garnet in on anything that happened or was discussed and vice versa.

Motion to move the regular meetings to Saturday was made by Ana Padilla the motion was then seconded by John-Olav Johnsen. The association will keep the regular meeting times 6pm in the summertime and 4pm during the winter time. The majority vote had it with only one opposition.

OLD BUSINESS:

Water Rights- Discussed above.

Action Items:

Plant Update: Teresa Garcia stated that the plant has gone 2 full quarters *WITHOUT* violations, optimized operations, and a huge percentage due to replacing 3 filters. Teresa Explained - Stage 2 disinfect the short detention has to be higher to meet EPA when chlorine mixes with water it produces two acids, and then creates chloramines which are the danger. Diffuse and off gas so

you don't have to flush those hydrants below as much. If within a certain range then we don't have to flush as much if it's below or too high then we take the necessary action. This is all to help keep the water stable. Lead and coppers came back really good. Lead and copper isn't really on the plant side of things more so, on the customer side. WE can sometimes help with corrosivity actions. The state is extremely pleased with the plants standing.

Darren asked: Does the flushing have to be paid by the user or is that on the plant side of things? Jay and Teresa explained that it is taken care of on the plant end of things.

Expense Report: Blew our budget by a bit, we filed for an amendment on our audit. The accountants didn't take the money out of the secretary/treasurer out and move it to their account. Another reason was due to the new filters.

John-Olav Johnsen made a motion to adjourn the annual meeting of 01/14/2023 the motion was seconded by Katherine Lewis. Motion to adjourn the meeting was unanimous. Meeting was adjourned at 2:56pm.